**Butler High School**

**Use of Personal Technology Devices Policy**

**2015-2016**

**A Personal Technology Device (PTD)** is a portable internet accessing device that is not the property of the District that can be used to transmit communications by voice, written characters, words, or images, share information, record sounds, process words, and/or capture images, such as laptop computer, tablet, Smartphone, cell phone, PDA or E-reader.

At Butler High School, a student may possess and use a PTD during the following times:

* Before 7:15am in the hallways and cafeteria **(all items must be turned off and put away upon entering the classroom).**
* During his/her lunch period while in the cafeteria or amphitheatre, student may listen to music (with headphones) or text. **All items must be turned off and put away at the end of his/her 30 minute lunch time.**
* After 2:15pm.
* The above times also apply to student headphone use.
* Students are not permitted to use cellphones/headphones during class change.

**All PTD devices and headphones should remain off during instructional periods. Cell phone calls are not allowed at any time during the school day.**

Possession of a PTD by a student is a privilege, which may be revoked for violations of the Code of Student Conduct.

**Violations of the PTD policy will result in the following actions**:

* Confiscation of the PTD device by teacher or staff member *(Failure to comply with this request will result in suspension from school)*
* PTD device held by the school for 5 school days or until a **parent/guardian** can retrieve the PTD device.

Additionally, Butler High School students may possess and use PTD’s for educational purposes in the classroom. “Educational purposes” include student education, research, and career development. **All use in the classroom will be directed by the teacher.**

Use of the **CMS Guest 361 Wi-Fi Network** may be used during the school day. School policies regarding appropriate use still apply. A strict firewall is in place.

**CMS and Butler High School are not responsible for lost or stolen PTD’s.**

**\* I understand and will abide by the Butler Personal Technology Device policy:**

\* Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_